

# **St. Thomas' College of Engineering & Technology**

4, DIAMOND HARBOUR ROAD, KOLKATA-700 023  
PHONE : 2448-1081/1082 • FAX : 2448-2914

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Dated: 27/06/2022

## **NOTICE**

### **RE: REFUND OF SECURITY DEPOSIT/CAUTION MONEY** **FOR 2021-PASSOUT (BATCH-18)**

The amount of general breakages for library and laboratories for four years (2017-2021) for the students passed out in 2021 is fixed at **Rs.840/-** per student as advised by the auditors.

Accordingly, Rs.9160/- (Nine thousand one hundred & sixty only) will be refunded after deduction of Rs.840/- as general breakages from the security deposit of Rs.10000/-.

Students who were admitted under **lateral entry** in the year 2018 (Batch-18) and passed out in 2021 the recommended amount of general breakages for three years is fixed at Rs.630/- per student and the refundable caution money will be Rs.9370/- (Nine thousand three hundred & seventy only).

Students will have to make an application for refund of Caution Money on prescribe format which is enclosed herewith by **06/08/2022 to the college office.**

Application format is available in our college website [www.stcet.ac.in](http://www.stcet.ac.in)

Candidates are advised to submit the application form alongwith all documents online in PDF format in our registered mail address: **cautionmoney@stcet.ac.in**

This refund will be made through NEFT to the bank account of students only.

By Order

Encl: format as above.

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4, Diamond Harbour Road, Kolkata 700 023

Phone No. (033) 2448 – 1081 / 1082

## APPLICATION FOR REFUND OF SECURITY DEPOSIT

(CAUTION MONEY)

Name of the Student (Block Letter) :

Department :

College Registration No. :

University Registration No. :

Father's Name :

Permanent Address :

Contact No. :

Email address (if any) :

Year of Admission :

Year of Passing Out :

Amount of Security Deposit :

**DETAILS OF STUDENT'S BANK A/C.** :

Student Name as per Bank A/c :

Name of the Bank :

Branch Name :

Bank A/c No. :

IFS Code :

\_\_\_\_\_  
Signature of the Parent / Guardian  
(as per college record)

\_\_\_\_\_  
Signature of the Student with date

Dated:

\_\_\_\_\_  
Signature of the Authority

- Attached :
- i) Photo copy of Security Deposit Receipt (1<sup>st</sup> page of college fee book)
  - ii) Copy of first page of pass book / One cancelled cheque of the above bank A/c
  - iii) Photo copy of Original marksheet of 8<sup>th</sup> semester.