

Dated: 15/06/2023

NOTICE

RE: REFUND OF SECURITY DEPOSIT/CAUTION MONEY **FOR 2022-PASSOUT (BATCH-19)**

The amount of general breakages for library and laboratories for four years (2018-2022) for the students passed out in 2022 is fixed at **Rs.770/-** per student as advised by the auditors.

Accordingly, Rs.9230/- (Nine thousand two hundred & thirty only) will be refunded after deduction of Rs.770/- as general breakages from the security deposit of Rs.10000/-.

Students who were admitted under **lateral entry** in the year 2019 (Batch-19) and passed out in 2022 the recommended amount of general breakages for three years is fixed at Rs.580/- per student and the refundable caution money will be Rs.9420/- (Nine thousand four hundred & twenty only).

Students have to apply for the refund via Google Form by **31/07/2023**. The refund of caution money application form, which students have to upload is attached below.

Link of the Google form: <https://forms.gle/Q9GryuWZtdE4Z5Q38>

This refund will be made only through NEFT to the bank account of students.

By Order

Encl: format as below.

St. Thomas' College of Engineering & Technology

4, Diamond Harbour Road, Kolkata 700 023

Phone No: (033) 2448-1081/1082

APPLICATION FOR REFUND OF SECURITY DEPOSIT

(CAUTION MONEY)

Name of the Student (Block) :
Department :
College Registration No :
University Registration No :
Father's Name :
Permanent Address :
Contact Nos :
Year of Admission :
Year of Passing Out :
Amount of Security Deposit :

DETAILS OF STUDENT'S BANK A/C.

Student Name as per Bank A/c :
Name of the Bank :
Branch Name :
Bank A/c No. :
IFS Code :

Signature of the Parent/Guardian
(as per college record)

Signature of the Student

For Office Use Only

Dated:

Signature of the Authority