

Dated: 27/06/2024

NOTICE

RE: REFUND OF SECURITY DEPOSIT/CAUTION MONEY **FOR 2023-PASSOUT (BATCH-20)**

The amount of general breakages for library and laboratories for four years (2019-2023) for the students passed out in 2023 is fixed at **Rs.840/-** per student as advised by the auditors.

Accordingly, Rs.9160/- (Nine thousand one hundred & sixty only) will be refunded after deduction of Rs.840/- as general breakages from the security deposit of Rs.10000/-.

Students who were admitted under **lateral entry** in the year 2020 (Batch-20) and passed out in 2023 the amount of general breakages for three years is fixed at Rs.630/- per student and the refundable caution money will be Rs.9370/- (Nine thousand three hundred & seventy only).

Students will have to apply for the refund via Google Form by 20/07/2024. The refund of caution money application form, which students have to upload is attached below.

Link of the Google Form: <https://forms.gle/X6isGWXFstoCPXoz5>

This refund will be made through NEFT to the bank account of students.

By Order

Encl: format as above.

St. Thomas' College of Engineering & Technology

4, Diamond Harbour Road, Kolkata 700 023

Phone No: (033) 2448-1081/1082

APPLICATION FOR REFUND OF SECURITY DEPOSIT

(CAUTION MONEY)

Name of the Student (Block) :
Department :
College Registration No :
University Registration No :
Father's Name :
Permanent Address :
Contact Nos :
Year of Admission :
Year of Passing Out :
Amount of Security Deposit :

DETAILS OF STUDENT'S BANK A/C.

Student Name as per Bank A/c :
Name of the Bank :
Branch Name :
Bank A/c No. :
IFS Code :

Signature of the Parent/Guardian
(as per college record)

Signature of the Student

For Office Use Only

Dated:

Signature of the Authority