

St. Thomas' College of Engineering & Technology

4, DIAMOND HARBOUR ROAD, KOLKATA - 700 023
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Dated: 19/06/2025

NOTICE

RE: REFUND OF SECURITY DEPOSIT/CAUTION MONEY
FOR 2024-PASSOUT (BATCH-21)

The amount of general breakages for library and laboratories for four years (2020-2024) for the students passed out in 2024 is fixed at **Rs.812/-** per student as advised by the auditors.

Accordingly, Rs.9188/- (Nine thousand one hundred & eighty eight only) will be refunded after deduction of Rs.812/- as general breakages from the security deposit of Rs.10000/-.

Students who were admitted under **lateral entry** in the year 2021 (Batch-21) and passed out in 2024 the amount of general breakages for three years is fixed at Rs.609/- per student and the refundable caution money will be Rs.9391/- (Nine thousand three hundred & ninety one only).

Students will have to apply for refund via Google Form by 21/07/2025. The refund of caution money application form, which students have to upload is attached below.

Link of the Google Form: <https://forms.gle/KhWbaRKwK459utqn9>

This refund will be made through NEFT to the bank account of students only.

By Order

Encl: format as above.

**ST. THOMAS' COLLEGE OF
ENGINEERING & TECHNOLOGY**
4, Diamond Harbour Road
Kolkata-700023

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Phone No: (033) 2448-1081/1082

APPLICATION FOR REFUND OF SECURITY DEPOSIT

(CAUTION MONEY)

Name of the Student (Block) :
Department :
College Registration No :
University Registration No :
Father's Name :
Permanent Address :
Contact Nos :
Year of Admission :
Year of Passing Out :
Amount of Security Deposit :

DETAILS OF STUDENT'S BANK A/C.

Student Name as per Bank A/c :
Name of the Bank :
Branch Name :
Bank A/c No. :
IFS Code :

Signature of the Parent/Guardian
(as per college record)

Signature of the Student

For Office Use Only

Dated:

Signature of the Authority